



Position Title: General Laborer
Department: Fiber Optic Department
Supervisor: Outside Plant Supervisor, Field Assistant Supervisor
Supervision Exercised: None
FLSA Status: Non-Exempt
Average Hours Per Week: 40
Position Type: Full-Time Seasonal, Persi Eligible
Pay Grade Level: 3
Location: Technology Services, 3453 S Ard RD
Last Updated: August 18, 2022

General Purpose

The primary responsibilities of the General Laborer are to perform fiber optic construction throughout the City of Ammon. This includes locating underground utilities, assisting with drilling operations, settings boxes, and restoration operations. Most of the work performed will involve hand tools and some heavy equipment. Other duties, responsibilities, and qualifications may be required and/or assigned.

Supervision Received

- Works under the supervision of and reports directly to the Outside Plant supervisor and the Fiber Optic Field Assistant Supervisor.

Supervision Exercised

- The General Laborer exercises no supervision

Essential Duties and Responsibilities (Illustrative Only)

- Work on fiber optic construction, involving conduit and boxes.
- Prepare the work site to locate utilities and eliminate possible hazards.
- Some heavy equipment operation and transportation (Driving equipment to, from & between sites) Load, unload and transport construction materials and tools.
- Locate utilities using Hydro-Excavation as needed.
- Check utilities and clearances.
- Safely and efficiently operate tools and equipment based on job requirements, including locating utilities.
- Assist drill operators with drilling fluid mixing and clean-up.
- Assist in completion of each section of project (Including setting, filling boxes and small landscaping repairs).
- Assist with job site clean-up.
- Responsible for equipment care and cleanliness.
- Shoveling, digging, handling and operating basic construction equipment on site.
- Some use of mobile devices.
- Perform other needs of the department.
- Must have strong physical endurance in all weather conditions, repetitive bending, stooping, lifting, transferring equipment and materials up to 50 pounds.



- Use small tools/hand tools
- Communicate with others to convey information effectively.
- Positive attitude when working with a team.
- Good public relations (interact with the public in a courteous manner).

Peripheral Duties

- Performs other duties as assigned, consistent with this job description

Classification Requirements

Knowledge of:

- Automatic pressurized irrigation systems;
- Landscaping;
- Light and heavy equipment operation;
- Basic structural and civil construction.
- Reading and understanding a Map

Ability to:

- Communicate effectively with other personnel, city officials, and customers in a professional manner, both orally and in writing;
- Commit to job site safety, including the ability to successfully pass drug tests while demonstrating a desire to get the job done;
- Operate Light and heavy equipment appropriate to assigned duties;
- Analyze and appropriately solve problems and resolve conflicts;
- Establish and maintain effective working relationships with supervisors, co-workers, and the public under sometimes stressful conditions;
- Maintain a professional demeanor at all times;
- Multitask and be organized under pressured daily issues.

Minimum Acceptable Experience and Training

- Landscaping and sprinkler system experience preferred,
- CDL and heavy equipment operation experience preferred.

Essential Physical Abilities

An employee in this class should have sufficient physical and mental capability, with or without reasonable accommodation to:

- Listen and respond to voice instructions; to communicate effectively in person, on the telephone and in a courtroom environment; to discern verbal instructions;
- View and review a wide variety of written and electronic materials, to operate computer and related office equipment;
- Proficiently operate computers, software programs to create schedules, documents and other materials, maintain information, and generate reports.
- Perform essential job functions in a field setting that may require lifting/moving 50 lbs., bending, stooping, kneeling, stretching and other physical exertions including performing tasks involving hand/wrist/arm movements, all in inclement weather conditions and with exposure to personal hazards.



Tools, Equipment, and Information Technology (IT) Required for the Position

- City provided transportation and equipment during working hours as consistent with this job description;
- Personal protective equipment such as gloves, ear plugs, safety glasses, hard hats, safety vests and similar as required;
- Equipment maintenance tools and supplies as needed;
- Other miscellaneous office, technology and software needs consistent with this job description from time to time as required.

Work Environment

While performing the duties of this job, the employee works in a variety of environments with exposure to outside weather conditions and is subjected to wet, cold and/or icy conditions. The employee works near moving mechanical parts and may be exposed to wet and/or humid conditions, fumes or airborne particles, odors, toxic or caustic chemicals, risk of electrical shock, and vibration. The noise level in the work environment also varies and may require hearing protection at times.

Travel Requirements

- The employee must possess and maintain a valid Idaho driver’s license and proof of valid insurance.
- No travel required.

Disclaimer

Must perform the essential duties and responsibilities with or without reasonable accommodation efficiently and accurately without causing a significant safety threat to self or others. The above statements are intended to describe the general nature and level of work being assigned to this position. They are not intended to be construed as an exhaustive list of all responsibilities, duties and/or skills required of individuals in the job. This job description is not an employment agreement and/or an expressed or implied employment contract. Management has the exclusive right to alter this job description at any time without notice.

Acknowledgement

I have reviewed and agree this Job Description accurately reflects the current responsibilities of my position. I also acknowledge this Job Description will be placed in my Personnel File.

Employee: _____ Date: _____

Supervisor: _____ Date: _____