



Notice of Request for Bids: Janitorial Services

The City of Ammon is requesting bids from qualified professionals for janitorial services at three (3) City facilities. The three facilities that require janitorial services are the following:

- City Hall - 2135 S. Ammon Rd.
- Parks Building - 3270 Molen St.
- Public Works Building - 3451 Ard Dr.

To request the full version of the request containing submittal requirements, please email the City Clerk, Kristina Buchan, at kbuchan@cityofammon.us.

The City of Ammon will accept Bids for Janitorial Services via email sent to the office of the City Clerk (kbuchan@cityofammon.us) until 4:00 PM local time on Thursday, March 23, 2023. A professional janitorial firm may submit multiple bids if the services offered are different in each bid. Each bid will be evaluated on its own. Only electronic copies are accepted. Electronic copies shall be emailed to the City Clerk, Kristina Buchan, at kbuchan@cityofammon.us by the deadline above. No submittals will be accepted after that time and date. Proposals are limited to a maximum length of ten (10) standard 8 ½" X 11" pages.

The City reserves the right to reject any or all proposals, or to accept any proposal, which in its judgment will best serve the City's interests. The City reserves the right to waive any and all informalities in the submittal process, or within any Statement of Qualifications. The City may require up to ninety days (90) days after opening the proposals to make a final decision.

Any questions or requests for clarification related to this Request for Proposals must be submitted in writing to kbuchan@cityofammon.us.