

# **City of Ammon, Idaho**

## **Request for Proposals (RFP)**

### **for**

## **Fiber Optic Construction**



## **1.0 INTRODUCTION**

The City of Ammon is requesting proposals from qualified consultants to perform fiber optic construction work. The City desires to perform construction in the subdivisions of Hillview. If selected, the firm would coordinate its activities and services provided to the City directly with the City of Ammon Fiber Optics Department. ARPA Grant RFP Hillview Section A (Yellow) is only the first of eleven sections that will be built out over the course of the next two years.

## **1.1 SYSTEM DESCRIPTION**

In 2010 the City of Ammon began construction of a municipally owned fiber optic system. Since that time, we have invested in over 150 miles of fiber optic infrastructure. This infrastructure was initially dedicated to the operational needs of the City. Today this infrastructure serves City operations, the local 911 dispatch center, first responders, eight different service providers, 110+ area businesses and over 1300 residential properties. The City has received grant money and desires to serve fiber optic connections to those in areas where current Local Improvement District efforts have not reached. Firms responding to this RFP should review the provided maps and designs prior to submitting.

## **1.2 SUBMITTAL REQUIREMENTS**

The City of Ammon will accept fiber optic construction quotes via email sent to the office of the City Clerk ([kbuchan@cityofammon.us](mailto:kbuchan@cityofammon.us)) until 4:00 PM local time on Thursday, March 17, 2022. Only electronic copies are accepted. Electronic copies shall be emailed to the City Clerk, Kristina Buchan, at [kbuchan@cityofammon.us](mailto:kbuchan@cityofammon.us) by the deadline listed in this paragraph. No submittals will be accepted after that time and date. Proposals are limited to a maximum length of ten (10) standard 8 ½" X 11" pages.

The City reserves the right to reject any or all proposals, or to accept the lowest submitted bid that fulfills all of the requirements. The City reserves the right to waive any and all informalities in the submittal process, or within any Statement of Qualifications. The City may require up to ninety days (90) days after opening the proposals to make a final decision.

Any questions or requests for clarification related to this Request for Proposals must be submitted in writing to [kbuchan@cityofammon.us](mailto:kbuchan@cityofammon.us). Answers to the questions submitted shall be posted on the City's website. Firms interested in submitting Proposals shall be responsible to check the website for updated responses to questions.

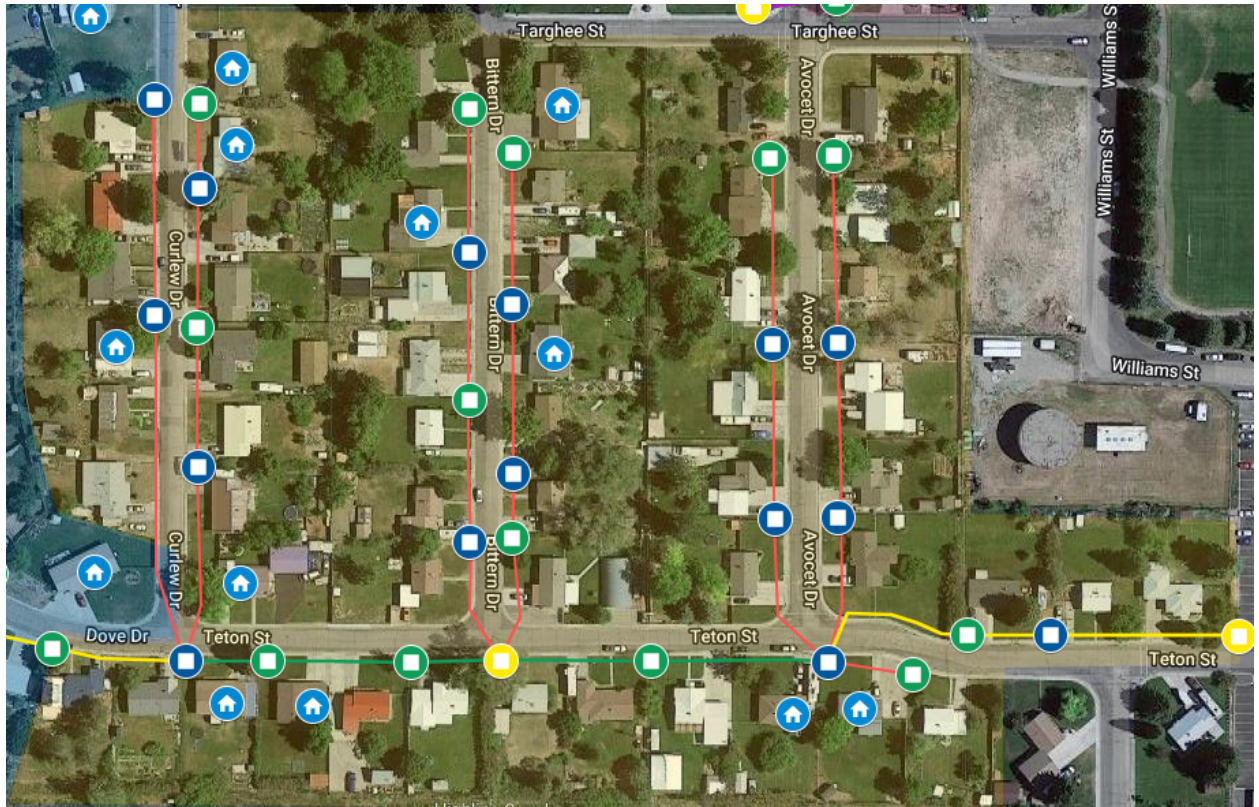
Firms should include a cover letter with their Proposals, addressed to Mayor Sean Coletti and the Ammon City Council. All costs incurred by the firm in preparing a response to this Request for Proposals shall be at the submitting parties sole expense.

## **2.0 SCOPE OF WORK**

Firms responding to this RFP must understand the scope of work requested by the City of Ammon. The Scope of Work is summarized below:

1. Review the coverage area, conduit counts, and box locations. An interactive map is given to review at the link below. This interactive map can provide conduit lengths and rough box locations as well as other design and construction details required to submit an informed bid. This RFP will only cover Hillview Zone Section A (Yellow). The other sections seen on the map will go out for bid at a later time. The applicable area is also shown below.

[https://www.google.com/maps/d/edit?mid=1kRBtLab2SZIE8\\_Cbyb9EM5DCL2m6h4o0&usp=sharing](https://www.google.com/maps/d/edit?mid=1kRBtLab2SZIE8_Cbyb9EM5DCL2m6h4o0&usp=sharing)



- 2.
3. Please submit on only Hillview Zone Section A (Yellow)
4. This project only includes conduit shown in the map. Drops to homes are not part of this project.
5. All conduits will contain mulletape if two inches or greater and electrical string if less than 2in. This will ensure that all conduits are installed correctly and help with installation of fiber afterwards.
6. Contractor will be responsible for all restoration.
7. The City will provide all materials needed, including Conduit, boxes, and couplers. This RFP is only for work performed.

### 3.0 SUBMITTAL CONTENT:

In addition to the requirements of the Scope of Work, submittals are to include the following information: Firm name, address, telephone, e-mail address, certificate of authority to do business in the State of Idaho, and Name of Principal-in-Charge together with the name of the Project Manager and Organizational Structure assembled to accomplish the project goals.

#### **4.0 SELECTION CRITERIA**

The City of Ammon Fiber Department will select the lowest bid, according to Idaho Code 67-2805(3).

#### **4.0 CONTRACT CONSIDERATIONS**

The City is not under any obligation to award a contract.

##### **4.1 Term of Agreement**

The term of the agreement will be limited to completion of the requirements outlined in the Scope of Work.

##### **4.2 Insurance**

The Proposer will indemnify and save harmless the City, its officers, and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses, and attorney's fees arising out of a willful or negligent act or omission of the Proposer in the performance of this contract. The City will not be responsible for the negligence of the Proposer, or any of its agents, employees, or customers.

The Proposer shall procure and maintain for the duration of the contract, insurance for all claims for injuries to persons or damages to property which may arise from or in conjunction with the performance of the work hereunder by the Proposer, his agents, representatives, employees, or sub-contractors. The cost of such insurance shall be borne by the Proposer and a Certificate of Insurance evidencing that such insurance has been procured and is in force will be forwarded to the City before commencement of work hereunder. Said insurance shall be maintained during the entirety of said contract term and shall name the City of Ammon as an additional insured on said policy.

The City may, at any time request proof of current insurance on any one or all of the coverage's required below. The failure to maintain current insurance as required below may result in the termination of the contract, save and except the Proposers obligations to indemnify the city from all claims.

##### **4.3 Cancellation Clause**

Either party may terminate for cause or breach of contract. Either party may terminate the agreement without cause by giving one hundred eighty (180) days' notice.